The University’s General Regulations VII Academic Appeals has complete information about the academic appeals process. (https://www.dur.ac.uk/university.calendar/volumei/general_regulations/)

What follows is a very short summary of the appeals process.

1. **What is an academic appeal?**

   An academic appeal is a request from a Durham University student for formal review of an academic decision affecting that student.

2. **What academic decisions can I appeal about?**

   The most frequent types of academic decision that can be appealed include:

   - Your degree classification
   - Confirmed marks of a Board of Examiners
   - The confirmed decision of a Board of Examiners
   - Being required to withdraw on academic grounds
   - Failure to comply with an academic progress notice
   - The decision of the examiners of a postgraduate research degree

   Please seek advice from your college, academic department or the Students’ Union regarding appeals of other types of academic decisions.

3. **How do I appeal?**

   In the first instance students must appeal within 21 days of the date of the notification of the decision to be appealed by completing a University Faculty Appeals proforma. The proforma should be sent to your Faculties administrative office (in the case of an undergraduate appeal) or to the Curriculum, Learning and Assessment Service (in the case of a postgraduate appeal). Electronic versions of the Faculty Appeal proforma are available at: https://www.dur.ac.uk/cla/appeals/

4. **Who can I ask for help?**

   Students wanting to appeal can seek help from their college or the Students’ Union. For a description of services available and contact information please go to: https://www.dur.ac.uk/cla/appeals/

5. **When will I receive a decision on my case?**

   Students are normally informed of decisions within 42 days for a Faculty Appeal. If you are dissatisfied with the Faculty outcome you will then have 14 days to submit an appeal to Senate Academic Appeals Committee. This will normally take 28 days. You will be kept informed of any delay but if you haven’t heard from us in a while please request an update.