

Notre Dame - Durham Seed Fund 2026

Privacy Notice

The information on this form will be used by Durham University and the University of Notre Dame, for the administration of the ND-DU Seed Grant Program 2025/2026. In submitting this form you consent to the information which you provide being held and processed by the International office at Durham and Notre Dame Global/Notre Dame Research for the purpose specified above. At Durham University, information is managed in accordance with the provisions of the General Data Protection Regulations. Click on the link for further information about [Durham University's Data Protection Policy](#).

Application Overview

- This form is to be submitted by the **lead applicant**
- **Application Deadline: 31 January 2026**
- PLEASE COMPLETE THIS FORM REFERRING TO THE 2025/2026 FUND GUIDELINES: please see [here for **Notre Dame's** information](#) and [here for **Durham's** information](#).
- Your proposal will be reviewed by a joint ND-DU selected panel taking place in February 2026.

For enquiries about the Seedcorn Fund application process, please contact:

megan.l.olshefski@durham.ac.uk (**Durham**) or gmeehan@nd.edu (**Notre Dame**)

Durham University Applicants

Durham colleagues must contact Lorna Winship, Research Funding Programme Manager, at ris.funding@durham.ac.uk to discuss your application prior to submission. Details of the application must be added to Worktribe before submission.

1. I understand: *

☐ Yes

Proposal Summary

2. Project Title *

0/32,000 characters

3. Project Start Date *

4. Project End Date *

Lead Applicant

5. Lead Applicant Name *

0/32,000 characters

6. Lead Applicant Institution *

- ☐ Durham University
- ☐ University of Notre Dame

7. Lead Applicant Post Held *

0/32,000 characters

8. Lead Applicant Department/School *

0/32,000 characters

9. Lead Applicant Email *

0/32,000 characters

10. Have you applied for the Notre Dame/Durham Seed Fund in previous years? *

- ☐ Yes
- ☐ No

11. If you answered 'Yes' to the above question, please elaborate:

0/32,000 characters

Co-Lead Applicant

12. Co-Lead Applicant Name *

0/32,000 characters

13. Co-Lead Applicant Institution *

- ☐ Durham University
- ☐ University of Notre Dame

14. Co-Lead Applicant post held *

0/32,000 characters

15. Co-Lead Applicant Department/School *

0/32,000 characters

16. Co-Lead Applicant Email *

0/32,000 characters

17. Have you applied for the Notre Dame/Durham Seed Fund in previous years? *

- ☐ Yes
- ☐ No

18. If you answered 'Yes' to the above question, please elaborate:

0/32,000 characters

Proposal Details

19. Provide an overview of the project activities, including its goals, purpose and anticipated outcomes. (Maximum 200 words / about 1200 characters) *

0/32,000 characters

20. How and when will the project take place. (Maximum 100 words / about 600 characters) *

0/32,000 characters

21. Briefly outline the expertise of the faculty participants for the project. (Maximum 200 words / 1200 characters) *

0/32,000 characters

22. Describe how this project will lead to future grant and publication success. Include timescales for future external grant applications and approximate value of any identified call as well as any planned journal publications. (Maximum 250 words / 1200 characters) *

0/32,000 characters

23. Describe how joint working between Durham and Notre Dame Universities adds value to this particular project and how it aligns to the research strategies and enhances our Universities' collaboration overall. (Maximum 250 words / 1200 characters) *

0/32,000 characters

Budget

REMINDER: Expenditure must be incurred in the academic financial year(s) to which it is allocated. (The projects can run over more years but budget allocation is per financial year and spend has to be in that financial year.)

Please note each university will pay for the budget allocated for their respective applicant. Funding will be paid to the university department of the lead applicant. Please take careful note of the currency you are submitting each institutions budget (**Durham - GBP £ ; Notre Dame - USD \$**).

- **Durham Applicants:** please note that you must contact **Lorna Winship**, Director of Research Development and Ops (ris.fudning@durham.ac.uk) for assistance with adding the required Durham budgetary figures.

Notre Dame Budget for Year 1 - (1 June 2026-31 May 2027)

Resources Requested: Please specify all applicable costings in full (up to a maximum of £25,000 across both partners over the total life of the project).

To be completed in USD (\$)

24. Travel (estimated dates/durations of visits and travel plans to be noted below) *

0/32,000 characters

25. Accommodation and Subsistence (please indicate the number of nights and cost per night below) *

0/32,000 characters

26. Hospitality for meetings/workshops *

0/32,000 characters

27. Market research or other external reports *

0/32,000 characters

28. Cost of consumables (please specify) *

0/32,000 characters

29. Research Assistants (please see guidelines) *

0/32,000 characters

30. Other (please see guidelines, this costs must be specified and justified below) *

31. TOTAL for Notre Dame - Year 1 (in USD - \$) *

0/32,000 characters

32. Justify the resources requested above. Please consider value for money in use of internal funds.

PLEASE NOTE THAT AS THE APPLICANT YOU ARE OBLIGED TO SPEND THE SEEDCORN FUNDS IN LINE WITH THE PROPOSAL BUDGET.

*If appropriate, you should seek approval for any significant change in the use of the Seedcorn Funds prior to spend or you may be debarred from applying for such funds in the future. **

0/32,000 characters

Notre Dame Budget for Year 2 - (1 June 2027-31 July 2028)

Resources Requested: Please specify all applicable costings in full (up to a maximum of £25,000 across both partners over the total life of the project).

To be completed in **USD (\$)**

33. Travel (estimated dates/durations of visits and travel plans to be noted below) *

0/32,000 characters

34. Accommodation and Subsistence (please indicate the number of nights and cost per night below) *

0/32,000 characters

35. Hospitality for meetings/workshops *

0/32,000 characters

36. Market research or other external reports *

0/32,000 characters

37. Cost of consumables (please specify) *

0/32,000 characters

38. Research Assistants (please see guidelines) *

0/32,000 characters

39. Other (please see guidelines, this costs must be specified and justified below) *

40. TOTAL for Notre Dame - Year 2 (in USD - \$) *

0/32,000 characters

41. Justify the resources requested above. Please consider value for money in use of internal funds.

PLEASE NOTE THAT AS THE APPLICANT YOU ARE OBLIGED TO SPEND THE SEEDCORN FUNDS IN LINE WITH THE PROPOSAL BUDGET.

*If appropriate, you should seek approval for any significant change in the use of the Seedcorn Funds prior to spend or you may be debarred from applying for such funds in the future. **

0/32,000 characters

Durham Budget for Year 1 - (1 June 2026-31 May 2027)

Resources Requested: Please specify all applicable costings in full (up to a maximum of £25,000 across both partners over the total life of the project).

To be completed in GBP (£)

42. Travel (estimated dates/durations of visits and travel plans to be noted below) *

0/32,000 characters

43. Accommodation and Subsistence (please indicate the number of nights and cost per night below) *

0/32,000 characters

44. Hospitality for meetings/workshops *

0/32,000 characters

45. Market research or other external reports *

0/32,000 characters

46. Cost of consumables (please specify) *

0/32,000 characters

47. Research Assistants (please see guidelines) *

0/32,000 characters

48. Other (please see guidelines, this costs must be specified and justified below) *

49. TOTAL for Durham - Year 1 (in GBP - £) *

0/32,000 characters

50. Justify the resources requested above. Please consider value for money in use of internal funds.

PLEASE NOTE THAT AS THE APPLICANT YOU ARE OBLIGED TO SPEND THE SEEDCORN FUNDS IN LINE WITH THE PROPOSAL BUDGET.

*If appropriate, you should seek approval for any significant change in the use of the Seedcorn Funds prior to spend or you may be debarred from applying for such funds in the future. **

0/32,000 characters

Durham Budget for Year 2 - (1 June 2027-31 July 2028)

Resources Requested: Please specify all applicable costings in full (up to a maximum of £25,000 across both partners over the total life of the project).

To be completed in **GBP (£)**

51. Travel (estimated dates/durations of visits and travel plans to be noted below) *

0/32,000 characters

52. Accommodation and Subsistence (please indicate the number of nights and cost per night below) *

0/32,000 characters

53. Hospitality for meetings/workshops *

0/32,000 characters

54. Market research or other external reports *

0/32,000 characters

55. Cost of consumables (please specify) *

0/32,000 characters

56. Research Assistants (please see guidelines) *

0/32,000 characters

57. Other (please see guidelines, this costs must be specified and justified below) *

58. TOTAL for Durham - Year 2 (in GBP - £) *

0/32,000 characters

59. Justify the resources requested above. Please consider value for money in use of internal funds.

PLEASE NOTE THAT AS THE APPLICANT YOU ARE OBLIGED TO SPEND THE SEEDCORN FUNDS IN LINE WITH THE PROPOSAL BUDGET.

*If appropriate, you should seek approval for any significant change in the use of the Seedcorn Funds prior to spend or you may be debarred from applying for such funds in the future. **

0/32,000 characters

Additional Information

60. Please provide any additional information which may assist the panel in evaluating the application (maximum 200 words / about 1200 characters).

0/32,000 characters

CVs

61. Please insert plain-text of **Lead Applicant** CV here (maximum 7000 characters / about 2 pages) *

0/32,000 characters

62. Please insert plain-text of **Co-Lead Applicant** CV here (maximum 7000 characters / about 2 pages) *

0/32,000 characters

Reporting

63. By selecting the below, you are agreeing that you will: 1) provide a progress report halfway through your project; 2) provide a final report following your selected end date; and 3) agree to be contacted by your institution in the future to provide insight on your project's return on investment . Both of reports must be signed by both the Lead and Co-Lead applicants.

Funds for the second half of the project will not be released until the progress report is received. *

☐ I understand and agree to the above.

Signatures

In signing this form, you are confirming that activities using the Seedcorn Funding will, if required, be subject to appropriate ethical review as defined by the Ethics Advisory Committee, and implemented by Department of School arrangements.

64. Lead Applicant Name *

0/32,000 characters

65. Lead Applicant Signature (please insert your initials) *

0/32,000 characters

66. Date of Signature *

0/32,000 characters

67. Co-Lead Applicant Name *

0/32,000 characters

68. Co-Lead Applicant Signature (please insert your initials) *

0/32,000 characters

69. Date of Signature *

0/32,000 characters