

# Writing to DVD and CD with Nero

Nero 6 is installed on the Video Capture PCs located in CM131, Computing/Maths Building Durham, and the IRC Queen's Campus. Nero is used to write/burn information onto CD or DVD. CDs and DVDs can be purchased from the IT Service Desk.

**Note:** We do not recommend that you use rewritable media that contains data which has been added using a different burning software. Using the multisession burning option is for advanced users only, as data can be lost or CDs made unreadable.

## Burning a CD or DVD

This facility is only available for backing up files from your J: drive or for saving captured video or projects from the Video Capture machines.

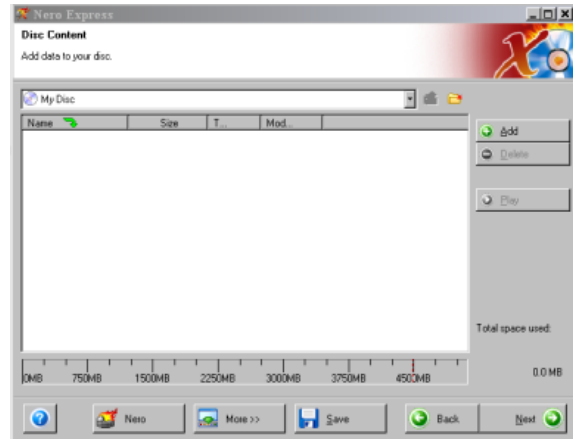
- 1 Put a CD or DVD in the writer drive.
- 2 Double-click the **Nero StartSmart** icon.
- 3 Choose a task from the Nero Window.



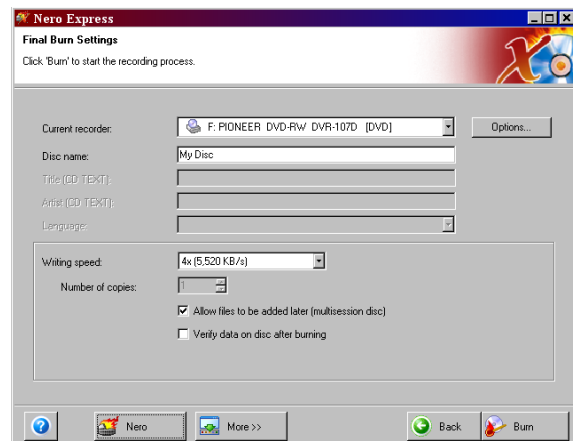
- 4 Click the **CD** or **DVD** option in the top right corner
- 5 Select the **Data** option
- 6 Select **Make Data Disc**

The Nero Express window opens which allows you to select the files or folders to be added to the CD or DVD.

- 7 Click **Add**. The **Select File and Folders** window opens.



- 8 Select your data and click **Add**  
Your selected files or folders will appear in Nero Express window.
- 9 Continue adding files and click **Finish**.
- 10 Click **Next**
- 11 On the **Final Burn Setting** window, add a name for the disc and uncheck the **multisession disc** option.

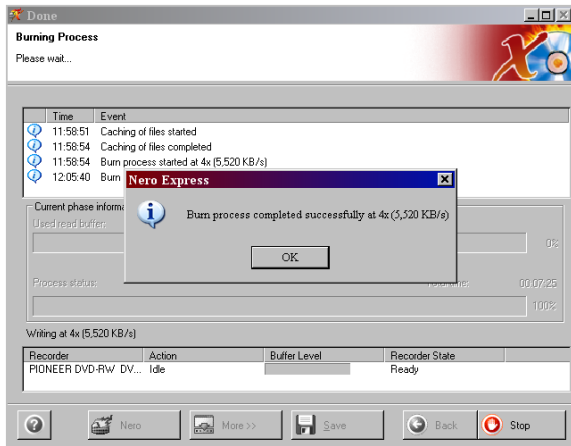


- 12 Click **Burn**

Nero will then burn your data onto the DVD or CD. Progress can be monitored in the **Writing to Disc** window using the Process status bar. The process can be stopped mid-session but all data will be lost.

Writing to DVDs can take around 7 minutes whilst CDs around 4 minutes.

When the burn session is complete, Nero will display **Burn process completed** and the disc will be ejected from the drive.



Click **Next**

The **Nero Express** window opens with several options:

- Burn the same project again (same data)
- New project
- Cover designer
- Save project.

## Erasing data

Nero has a facility for removing data from rewriteable CDs and DVDS.

- 1 Open **Nero**
- 2 Select **Extras** from the menu.
- 3 Click **Erase Disc**
- 4 Select a type of erase method from the list displayed.

The **Quick Erase** does not physically remove the data although the disc will appear to be empty. Do not use this method for erasing confidential material.

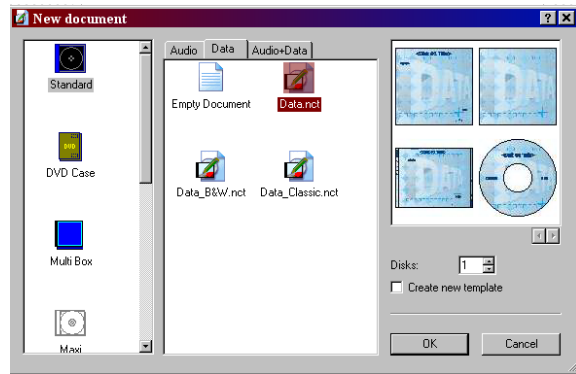
## Making CD covers and labels

You can make covers and inlays for CD and DVD cases using Nero. You can print these to the colour printer in CM131 or the IRC.

- 1 From the **Extras** menu, select **Make Label or Cover**

**Nero Cover Designer** opens with a New Document window.

- 2 Select a type of cover and a design from the options available.
- 3 Click **Okay**.
- 4 If you select a blank design, you can add you own images and colours to the cover or label.



Main Choices are

- **Standard** – cover for a cd with booklet (front and back), inlay and label
- **DVD** – as above but for a DVD case
- **Multibox** – Cover for a double CD case

The document opens with a choice of four views – Booklet (front or rear, inlay and disk 1. Use the tabs at the bottom of the window to switch between views.



## Adding Content

You can add images, shapes, text and artistic text to the covers or inlays.

- 1 Select **Object | Insert** or select an option from the toolbar.
- 2 Lines and shapes can be selected from the toolbar. Click on the document and draw with the mouse
- 3 The text options are below the shape buttons. Artistic text can be chosen using the **Artistic text tool**
- 4 Click on the document and type.
- 5 Alter the colours of the text or shapes by using the **Fill tool** or the **Pen Colour tool**.



- 6 Right Click the text with the **Arrow tool** to alter its properties.
- 7 Select **Properties** to alter font, size and style
- 8 Select **Bend or Convert to Curves** to alter text for a CD label.
- 9 Add images by clicking on the **Image tool**.

You can also alter the background of the cover or inlay by selecting **Object | Background Properties**. This option also allows you to add an image as a background. Once selected, click the **Effects** button to add effects to the image.

