

### Other events this term!

#### Finalists—Still Looking for Employment or Further Study?

Wednesday 3<sup>rd</sup> and Thursday 4<sup>th</sup> June 2009 (Queen's Campus)

#### Be Your Best

'IT jobs for Graduates' has launched the 'Be Your Best' campaign; they will be offering tips and advice on how to sell your skills to employers.

Monday 8th June 13.00—14.00 (E240)

#### Getting into Teacher Training

Monday 8th June 13.15—14.00 (ER201)

#### Addleshaw Goddard Boat Cruise

Tuesday 9th June 20.00—23.45 (Prince Bishop boat)

#### Civil Service Fast Stream Presentation and Drop in Session

Monday 22nd June 2009

Presentation – 12.15-13.15 (ER201)

Drop in Session – 13.30-15.00 (Careers Advisory Service, Durham)

For the latest events please refer to:

<http://www.dur.ac.uk/careers-advice/forthcomingcareerevents/>

For the latest graduate vacancies please refer to:

<http://www.dur.ac.uk/careers-advice/vacancies/>

#### Services to graduates

The Careers Service extends its support to graduates as well as students so if you are unable to use us now don't worry! For more information on services to graduates please refer to:

<http://www.dur.ac.uk/careers-advice/graduates/>

The Careers Advisory Service would like to wish all finalists every success in their future careers. If you have any general enquiries you can contact us at:

[careers-advice@durham.ac.uk](mailto:careers-advice@durham.ac.uk)

[www.dur.ac.uk/careers-advice](http://www.dur.ac.uk/careers-advice)

# You're Hired!

A three day employability  
event for finalists



9th - 11th June 2009  
Elvet Riverside

## You're Hired – What is it?

You're Hired is a three day careers event designed to support your transition from student to employee. Trying to find a job after graduation is never easy so we hope that this event will enhance your employability.

## What's involved?

The event consists of a series of workshops and presentations addressing career choice, post-degree options, effective applications and interview technique. A full programme is listed below:

### Tuesday 9<sup>th</sup> June

10.00 - 11.00 Getting Started (ER142): An introductory session on effective career choice and planning.  
11.15 - 12.15 Making Your Own Luck (ER142) – Interactive session concerning the theory of 'Planned Happenstance'; being proactive in shaping your career journey!  
12.15 - 2.15 CV & Application Form Drop-in (Careers Advisory Service).  
12.30 - 2.00 College of Law Drop-in (Seminar room—Careers Advisory Service). **To be confirmed.**  
2.15 - 3.15 Further Study (ER142): Information and advice for those considering postgraduate study.  
3.30 - 4.30 Self-Employment (ER142): The Centre for Entrepreneurial Learning will deliver a session on self-employment and entrepreneurship.

### Wednesday 10<sup>th</sup> June

10.00 - 12.15 Standing Out from the Crowd (**Option A** – ER154): A representative from PricewaterhouseCoopers and the Careers Advisory Service will deliver an interactive session addressing key competencies in the workplace and how to evidence them; very important in respect of both effective applications and interviews!  
10.00 - 12.15 Interview Workshop (**Option B** – ER157): IBM, the IT consultancy giant, will deliver a session on effectively managing interview situations so that you can showcase what you have to offer.  
12.15 - 2.15 CV & Application Form Drop-in (Careers Advisory Service).  
12.30 - 2.00 Bloomberg Drop-in (Seminar room—Careers Advisory Service)  
2.15 - 4.30 Mock Interviews (ER152, 154, 155 & 157): Representatives from Bloomberg, PricewaterhouseCoopers, Procter & Gamble and IBM will be conducting 20 minute mock interviews. Students will also receive 10 minute feedback. **There are only limited spaces so be sure to book your interview quickly!**

### Thursday 11<sup>th</sup> June

10.00 - 11.00 Working for an SME (ER142): Entrust will deliver an engaging presentation about graduate opportunities in small and medium sized enterprises (SMEs). She will also refer to the graduate work experience programme now available through Shell Step.  
11.15 - 12.15 Networking into Employment (**Option A** - ER142): Brave New Talent, the social networking platform, have kindly agreed to present a session on the impact of web 2.0 technology in effective job search and networking (**to be confirmed**).  
11.15 - 12.15 Career as an Advice Worker (**Option B** - ER152): Advice UK, a support network for independent advice centres, will provide information on the range of careers available in advisory work. An excellent session for anyone interested in providing support to people!  
12.15 - 2.15 CV & Application Form Drop-in (Careers Advisory Service).  
12.30 - 2.00 College of Law Drop-in (Seminar room—Careers Advisory Service). **To be confirmed.**  
2.15 - 3.15 Recruitment Agencies (ER142): Premium People, the recruitment agency, will provide insight into how to work effectively with recruitment organisations in order to find employment.  
3.30 - 4.30 Finding Current Vacancies (ER152): This session will provide an overview of the current labour market, existing graduate opportunities and approaches to finding vacancies!

### Friday 12<sup>th</sup> June

The unofficial and 'fourth day' of You're Hired! Careers Advisers will make themselves available for 30 minute appointments to discuss your career related conundrums! These appointments can be booked online (see below) from the 9th June.

## How do I book a place?

To attend the workshops or presentations at 'You're Hired' you will need to book a place online. This is simple to do and requires you to access our Events page using your ITS username and password. The events page can be accessed at <http://www.dur.ac.uk/careers-advice/forthcomingcareerevents/>. **You do not have to attend every session;** please only reserve a place at the events of interest to you. The lunchtime CV/application form drop-ins do not need to be pre-booked; please just visit the Careers Advisory Service. This also applies to the Bloomberg and College of Law drop-in.

## What if I have any further questions?

If you require any further information please do not hesitate to contact either June Kay ([j.e.kay@durham.ac.uk](mailto:j.e.kay@durham.ac.uk)) or David Henderson ([d.m.henderson@durham.ac.uk](mailto:d.m.henderson@durham.ac.uk)) at the Careers Advisory Service.